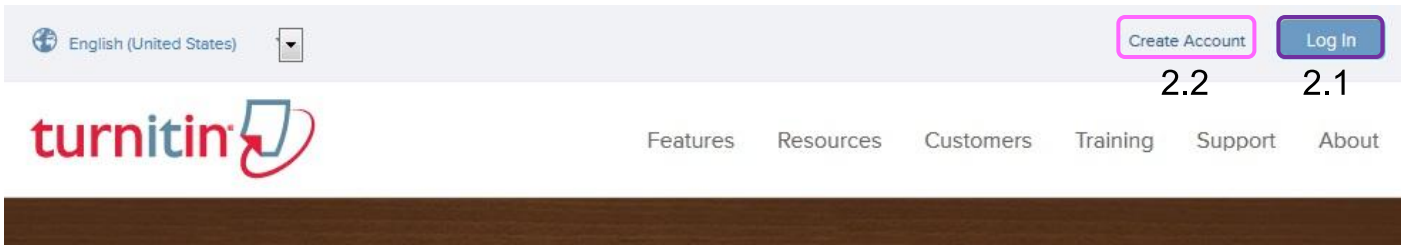
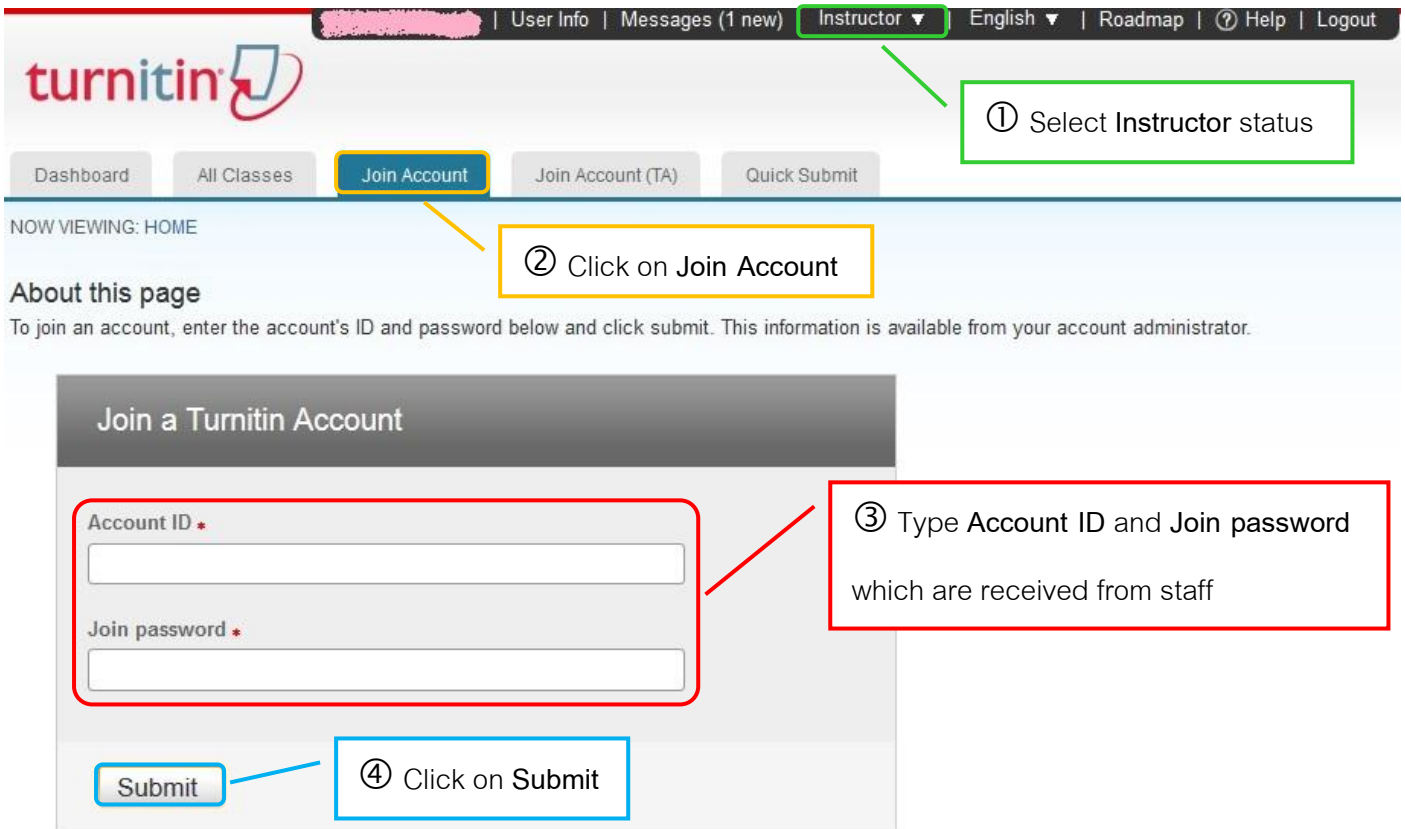


Turnitin Usage for Instructor

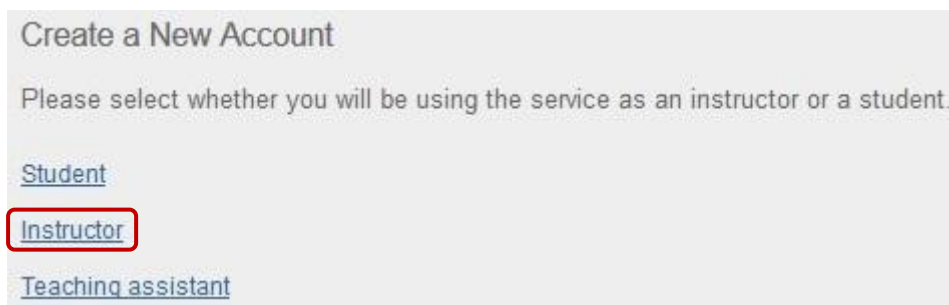
1. Go to <http://turnitin.com/>
2. Sign in and join account



2.1 For old user: Click on [Log In](#), type Chula e-mail address (...@...chula.ac.th) and password, click on [Log In](#) and then do the following steps



2.2 For new user: Click on [Create Account](#) and click on Instructor under Create a New Account



And then do the following steps

Create a New Instructor Account

Account ID information

To join an account as an instructor you will need a password and ID combination, which you should have received either from your account administrator or from the instructor of the class for which you are a teaching assistant.

If you do not have this combination, or your combination appears to be incorrect, please contact your administrator or instructor.

Account ID

Join password

① Type Account ID and Join password which are received from staff

User Information

Your first name

Your last name

Display names as

- First name (Space) Last name (example: John Smith)
- Last name (Space) First name (example: Smith John)
- Last name(No space)First name (example: SmithJohn)

Email address

② Add user information: Your first name, your last name, display names, and Chula e-mail address (...@...chula.ac.th)

Password and Security

Please keep in mind that your password is case sensitive (for example, paSS123 would be different than pass123), must be 6-12 characters long, and contain at least one letter and one number (for added security).

Enter an email address and password you can easily remember. Please write down your email address and password for future reference.

Enter your password

Confirm your password

Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.

Secret question

Please select a secret question.

Question answer

③ Create password and type it in Enter your password and Confirm your password boxes, select secret question and answer the question in Question answer box (User will be asked when forget the password.)

User Agreement

Please read our user agreement below. Select "I agree" to complete your user profile.

Turnitin.com and its services (the "Site" or the "Services") are maintained by iParadigms, LLC ("iParadigms"), and offered to you, the user ("You" or "User"), conditioned upon Your acceptance of the terms, conditions, and notices contained herein without modification (the "User Agreement").
You should review this User Agreement carefully before accepting it.

[I Disagree -- Cancel Profile](#)

④ Click on I Agree – Create Profile

3. Create class: Click on  and do the following steps

Create a new class

To create a class, enter a class name and a class enrollment password. Click "Submit" to add the class to your homepage. For a master class, you will also need to enter a TA join password.

Class settings

* Class type ① Select **Standard** class type

* Class name ② Create class name and type in Class name box

* Enrollment password ③ Create password to enter to the class and type in **Enrollment password** box (Use this password to inform students)


* Subject area(s) ④ Select subject area(s)

* Student level(s) ⑤ Select student level(s)

Class start date 25-Jul-2014

* Class end date ⑥ Select class end date

⑦ Click on **Submit**

The screen will show as the following picture. Inform students the Class ID and Enrollment password to enter to the class, and then click on 

Class created

Congratulations! You have just created the new class: Turnitin


If you would like students to enroll themselves in this class, they will need both the enrollment password you have chosen and the unique class ID generated by Turnitin:

Class ID

Enrollment password

Note: Should you ever forget the class ID, it is the number to the left of the class name on your class list. You can view or change your enrollment password by editing the class.

Click the class name to enter the class and get started creating assignments.

If instructors forget Class ID and Password, click on  on right side of the class name.

Class ID	Class name	Status	Statistics	Edit	Copy	Delete
		Active				

View Class ID under ID and Password under Join/Enrollment password. To go to home page, click on HOME

NOW VIEWING **HOME** → TURNITIN

About this page



This is your class statistics screen. To view statistics for a specific date range, use the "Show" pull-down.

STATS DISPLAYED ARE FROM 24-JUL-2014 TO 24-JUL-2014. [export to excel](#)

statistics

Now viewing: Turnitin **hide dropped and deleted** ▼

Show: **maximum range** ▼

Name	Join/Enrollment password	ID	Students	Submissions	Originality Reports	75-100%	50-74%	25-49%	0-24%	No matches	Peer reviews	GradeMark	Graded papers	Discussion replies	Discussion topics	QuickMark breakdown
Turnitin			-	-	-	-	-	-	-	-	-	-	-	-	-	view

no stats exist for this class

4. Click the class name and create assignment for student paper submission by clicking on [+ Add Assignment](#)

There are 2 assignments should be created that are

4.1 Assignment for student paper resubmission and no repository

New Assignment

4.1.1 Type assignment title

4.1.2 Select start date

4.1.3 Select due date

4.1.4 Type instructions about the assignment (if any)

Assignment title

Point value

Optional

Allow only file types that Turnitin can check for originality

Allow any file type

Start date at :

Due date at :

Post date at :

Close options

Enter special instructions

4.1.5 Allow submissions after due date?

4.1.6 Generate Originality Reports for submissions? Please select Yes

4.1.7 Generate Originality Reports for student submission: Please select immediately (can overwrite reports until due date)

4.1.8 Exclude bibliographic materials from Similarity Index for all papers in this assignment?

4.1.9 Exclude quoted materials from Similarity Index for all papers in this assignment?

4.1.10 Exclude small matches?

4.1.11 Allow students to see Originality Reports? Please select Yes

4.1.12 Submit papers to: Please select no repository

4.1.13 Select search options

4.1.14 Would you like to save these options as your defaults for future assignments? Please don't tick

4.1.15 Click on Submit

4.2 Assignment for once student paper submission and institution paper repository: Submit a finished student paper to check similarity between other's papers and the finished student paper. The option setting is different from 4.1 as follow

Generate Originality Reports for student submissions: Please select immediately first report is final

*** Submit paper to: Please select Institution paper repository (The data will be stored in the system within Chulalongkorn University account which outsiders can't view contents but can check similarity)

5. To view student paper, from HOME page, click on class name and click on View in the assignment

Turnitin CLASS HOMEPAGE						+ Add Assignment
	START	DUE	POST	STATUS	ACTIONS	
Example						
PAPER	28-Jul-2014 9:10AM	31-Dec-2016 11:59PM	05-Aug-2014 12:00AM	2 / 1 submitted	View	More actions ▾

Click on percent under SIMILARITY to view the details

<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY	GRADE	RESPONSE	FILE	PAPER ID	DATE
<input type="checkbox"/>	[REDACTED]	CCC	13%		•		[REDACTED]	28-Jul-2014
<input type="checkbox"/>	[REDACTED]	Assign1	20%		•		[REDACTED]	28-Jul-2014

To print Originality Report, click on and select Download PDF of current view for printing

Turnitin Example - DUE 31-Dec-2016

Assign1 BY PAKAPUN PANICH

turnitin 20% SIMILAR OUT OF 0

Match Overview

- Submitted to Chulalongkorn University Student paper 12%
- www.car.chula.ac.th Internet source 4%
- Submitted to Naresuan University Student paper 3%
- Submitted to iGroup Student paper 1%

จัดทำโดย ภาควิชาคณิตศาสตร์ คณะวิทยาศาสตร์ มหาวิทยาลัยเทคโนโลยีพระจอมเกล้าธนบุรี (ฉบับพิมพ์ครั้งที่ 1) พฤษภาคม 2555

หากต้องการเพิ่มผลการรายงานเพื่อส่งบัณฑิตวิทยาลัยให้คลิก หรือ เพื่อดาวน์โหลดไฟล์

test class test assignment - DUE 24-May-2012

scifinder turnitin 6% SIMILAR OUT OF 0

Match Overview

- www.car.chula.ac.th Internet source 4%
- arit.mut.ac.th Internet source 2%

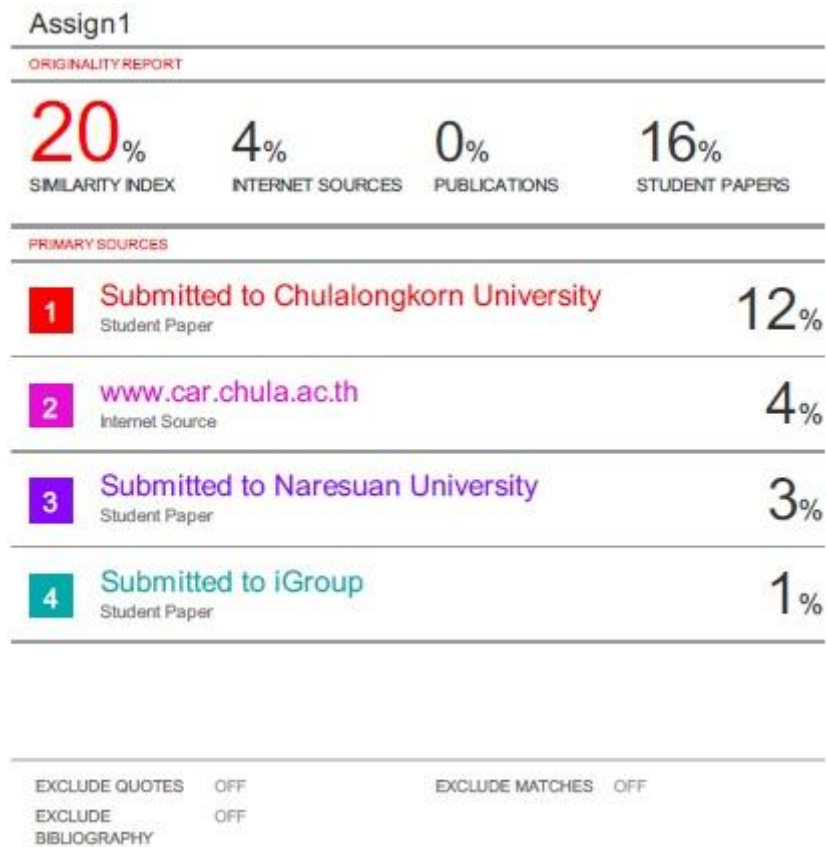
Download PDF of current view for printing
Download PDF of digital receipt for printing
Download submitted file

PAGE 4 OF 4

Text-Only Report

When finished downloading file, open file, print Originality Report (at almost the last page that show percent similarity report), and then sign name on the Originality Report for acceptance.

An example of Originality Report



By Research Support Services Section, Office of Academic Resources, Chulalongkorn University (Issue 2) November 2014